

**NPA 613 Relief Planning Committee
Conference Call
October 28, 2008**

Participants: Doug Birdwise – Bell Canada
Frank Norman – TELUS
Laurie Bowie – Bell Canada
Olena Bilozerska – TELUS
Diane Dolan – Distributel
Paul Robinson – Rogers Homephone
Peter Lang – Rogers Communications Inc.
Chris Cope – City of Ottawa
Jacqueline Michelis – Bell Canada
Fiona Clegg – SAIC Canada (CNA)
Suresh Khare – SAIC Canada (CNA)
Glenn Pilley – SAIC Canada (CNA)

Welcome and Introductions:

Glenn Pilley welcomed the attendees and each of the participants introduced themselves. It was asked whether there were any administrative items that needed to be discussed before getting to the substance of the meeting.

September 30, 2008 Minutes & Action Items:

It was noted that the September 30, 2008 minutes were distributed to the NPA 613 Relief Planning Committee on October 3, 2008. Only one non-substantive change was received by the NPA 613 Relief Planning Committee Secretary and it was asked if the minutes could be reviewed and finalized during today's conference call.

Agreement was reached to accept the September 30, 2008 NPA 613 RPC conference call minutes as modified.

Action Items:

- 1) Bell Canada, MTS Allstream and Rogers Cable will apply for test codes in the new NPA in accordance with the revised Relief Implementation Schedule.
- 2) If at some future date another participant would care to volunteer to be a Co-Chair of the CATF they should contact Jacqueline Michelis or Glenn Pilley.
(Ongoing)
- 3) During the September 30th, 2008 conference call, it was suggested that if NPA 613 is running out of assignable CO Codes, even after implementation of NPA 343, then the RPC could ask the Commission if the 10 CO Codes referred to in paragraph 11 of the Decision could be made assignable in NPA 613 and/or 343 after relief is provided.

- 4) The NPA 613 RPC Chair will inform the Consumer Awareness Task Force of the need to advise businesses in the affected NPA of the new area code and of the requirement to alert the entire populace of the presence of the new area code when CO Codes become active, and will ensure that the CATF is capable of addressing these issues. **(Ongoing)**
- 5) Contributions from and attendance on the NPA 613 RPC conference calls are requested from the participants to facilitate development of the amended Relief Implementation Plan. **(Ongoing)**
- 6) The Commission staff response regarding the disposition of CO Codes for Initial Code Applicants, new entrants and Future New Entrants was distributed.

Points Noted:

With respect to Action Item #4, it was noted that this Action Item is a long term objective. The Chair of the NPA 613 Relief Planning Committee will ensure that the Consumer Awareness Task Force/Telecommunications Alliance is informed of the need to advise businesses in the affected NPA of the new area code and of the requirement to alert the entire populace to the presence of the new area code when CO Codes become active.

It was noted that this action item had arisen because CO Codes from NPA 438 were not put in service for a considerable period of time after the public was made aware of the requirement for 10-digit dialing. Consequently, the sudden appearance of the new NPA came as a surprise to many members of the public. It was requested that some of the budget allocated to the Consumer Awareness Program be held in reserve so that the media can be informed once CO Codes from the new area code are being assigned.

Agreement was reached to keep Action Item #4 as an ongoing item.

With respect to Action Item #3, it was asked what the connection between NPAs 613 or 343 would be with respect to assigning these CO Codes in both NPAs. It was suggested the RPC should ask the Commission to clarify whether the 10 CO Codes, which correspond to future area codes (referred to in Para. 11 of the Decision), would be assignable in NPAs 613 and 343 after relief is provided.

It was also noted that, based on the Decision, six additional CO Codes, which correspond to future area codes (referred to in Para. 12 of the Decision) are to be unassignable and must remain unassignable in NPA 613 and the new relief area code.

It was suggested that the RPC recommend that the 10 CO Codes mentioned in paragraph 11 of the Decision be made available for assignment in both NPAs (613 and 343) after relief since keeping the 10 CO Codes unavailable for assignment would reduce the life of NPA 613 unnecessarily.

It was concluded that the RPC shall update the RIP to include the recommendation that the 10 CO Codes mentioned in paragraph 11 of the Decision be made available for assignment in both NPAs (613 and 343) after relief.

Agenda:

It was noted that no formal agenda has been developed for today's conference call but that the objective is to discuss modifications to the NPA 613 Relief Implementation Plan to bring it into compliance with the directives contained in Telecom Decision CRTC 2008-89, *Code relief for area code 613 - Eastern Ontario*.

Modifications to NPA 613 Relief Implementation Plan:

It was noted that a joint contribution from Bell Canada and TELUS had been distributed to the NPA 613 Relief Planning Committee participants on 16 October 2008. The contribution proposes changes to the Relief Implementation Plan (RIP) to reflect Telecom Decision CRTC 2008-89.

It was suggested that the joint contribution be used as a straw model document for revising the NPA 613 Relief Implementation Plan.

Agreement was reached to use the joint Bell Canada/TELUS contribution as a draft document for revising the NPA 613 Relief Implementation Plan.

The Relief Planning Committee proceeded to review and edit the draft NPA 613 Relief Implementation Plan. During these activities detailed minute taking was suspended.

It was noted that the CSCN has been making changes to the Canadian NPA Relief Planning Guidelines and that the NPA CO Code Inventory Chart in the Jeopardy Contingency Plan may need to be revised to incorporate some of the CSCN's proposed changes.

It was noted that the Relief Implementation Schedule now contains a "Completed Date" column. Some discussion took place as to whether the RPC should be responsible for filling in the "Completed Date" column or whether the NITF and CATF should do this when developing their respective progress reports.

Agreement was reached that the NITF and the CATF will develop their own template from the Relief Implementation Schedule for use in the individual TSP progress reports. The template for each of the Task Forces could be as simple as extracting the pertinent rows out of the Relief Implementation Schedule and should include a column for "Actual Completion Date".

It was noted that one of the items that the RPC must address is the need for a revised Planning Letter when the updated NPA 613 Relief Implementation Plan is submitted to the CRTC.

While discussing some of the CATF activities, it was noted that business customers should be informed well in advance of the 343 area code since they may need to update databases to include the new area code. As 10-digit dialing is already in place in NPA 613 residence customers will need more information when the new 343 area code is introduced. This information should be a simple advance notification and should be reinforced by additional media coverage when CO Codes in the new NPA are actually activated as opposed to when the new NPA is introduced.

It was asked if making residence customers aware of the presence of a new area code could be done by CBC or a public service announcement to reduce the cost to TSPs for consumer awareness campaigns.

Next Steps:

Conference calls have been scheduled as follows:

- Wednesday, 12 November 2008, 14:00 – 16:00 Eastern Time.
- Monday, 8 December 2008, 14:00 – 16:00 Eastern Time.

The call in number for these conference calls is 416-849-7326 and the access number is 7325651#.

It was noted that on the next conference call the RPC should begin its review with Attachment #1, then go back to look at the changes in the most recent version of the RIP and, finally, review the Planning Letter.

A copy of the most recent version of the Planning Letter will be distributed with these minutes.

The NPA 613 RPC Chair thanked the participants for attending today's NPA 613 Relief Planning Committee conference call.

Summary of Agreements Reached:

- 1) Agreement was reached to accept the September 30, 2008 NPA 613 RPC conference call minutes as modified.
- 2) Agreement was reached to keep Action Item #4 as an ongoing item.
- 3) Agreement was reached to use the joint Bell Canada/TELUS contribution as a draft document for revising the NPA 613 Relief Implementation Plan.
- 4) Agreement was reached that the NITF and the CATF will develop their own template from the Relief Implementation Schedule for use in the individual TSP progress reports. The template for each of the Task Forces could be as simple as extracting the pertinent rows out of the Relief Implementation Schedule and should include a column for "Actual Completion Date".

Summary of Action Items:

- 1) Bell Canada, MTS Allstream and Rogers Cable will apply for test codes in the new NPA in accordance with the revised Relief Implementation Schedule.
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(Ongoing)

- 3) The NPA 613 RPC Chair will inform the Consumer Awareness Task Force of the need to advise businesses in the affected NPA of the new area code and of the requirement to alert the entire populace of the presence of the new area code when CO Codes become active, and will ensure that the CATF is capable of addressing these issues. **(Ongoing)**
- 4) Contributions from and attendance on the NPA 613 RPC conference calls are requested from the participants to facilitate development of the amended Relief Implementation Plan. **(Ongoing)**
- 5) The RPC shall update the RIP to include the recommendation that the 10 CO Codes mentioned in paragraph 11 of the Decision be made available for assignment in both NPAs (613 and 343) after relief. **(Ongoing)**
- 6) A copy of the most recent version of the Planning Letter will be distributed with these minutes.