

CNAC Responses To Second Round of Vendors' Questions

DRAFT – 21 March 2018

1. Leidos Canada is required to provide CNA services until the end of 2018. The new vendor is supposed to take over the CNA role on January 1st of 2019. Such a flash cut could be difficult to arrange given that current Leidos employees will not be available for employment with the new vendor until January 1st 2019. Is there an opportunity to stagger the transition to the new vendor between December 2018 into the first quarter of 2019 in order to make the transition easier?

RESPONSE:

The final transition plan will be created by the new vendor in consultation with both CNAC and Leidos Canada. CNAC expects that the final transition plan will address various issues related to the transition including but not limited to:

- a. timing of events,
- b. hiring of staff,
- c. delivery dates for software and hardware used by Leidos Canada to provide the CNA services,
- d. training of new staff,
- e. consultation with Leidos CNA Staff related to the hand over of data and CNA services, etc.

The current agreement between Leidos Canada and CNAC provided for the continued availability of Leidos Canada and its staff to continue to provide the CNA services for a limited period of time following the December 31, 2018 contract termination date. As a result it is both expected and planned for that there may be some transition support available that will likely extend into 2019 to facilitate the smooth transition of the CNA services to the new vendor.

2. Does the CRTC have to approve the new vendor prior to it taking over the operations of the CNA?

RESPONSE:

CRTC approval is not required to approve of the new vendor. CNAC has been directed by the CRTC to administer Canada's telecommunications numbering resources via the selection and funding of a neutral administrator who performs the functions of Canadian Numbering Administration (CNA) for the Canadian telecommunications industry and this function includes the selection and hiring of a vendor to provide CNA services.

3. The Leidos CNA organization is located in Ottawa. Is it a requirement for the new CNA to be located in Ottawa?

RESPONSE:

No, there is no formal requirement for the CNA organization to be located in Ottawa; however, due to the CRTC and CNAC staff being located in the National Capital Region, there would be advantages to having the CNA organization also located in the National Capital Region.

4. Are the 8 staff members identified in response to question 1 of the CNAC Responses To Prospective Vendor's Questions assigned to the CNA operations on a full-time or part-time basis? Also what would be the manpower requirement for Contract Administration and Financial/Accounting Administration, as it appears that those tasks would not require a full-time staff members dedicated to the CNA function?

RESPONSE:

Four of the 8 current Leidos Canada staff members are full time and two are approximately 90% devoted to the CNA project. One is essentially part-time.

The office administration staff average between 12-18 hours per week.

The Contract Administration and Financial/Accounting Administration level of effort is not full-time and depends on the need for that activity.

5. Regarding response to question 7 of the CNAC Responses To Prospective Vendor's Questions: a) when will Leidos Canada deliver the CNAS software and other systems to the new vendors? b) when will Leidos Canada provide training for the new CNA vendor's staff regarding the NAS and other third party software? c) when will Leidos Canada staff be made available to the new CNA vendor for consultation purposes?

RESPONSE:

See response to question 1.